

## **Lead Mechanic, Public Works (Full-Time, Permanent)**

Lamont County is located less than 45 minutes east of Edmonton and is part of Alberta's Industrial Heartland. With a population of approx. 4,000 and a service area of over 9,500 residents, we contribute to over 40 major industrial companies and investments of over \$45B. The county is adjacent to Strathcona County and the City of Fort Saskatchewan, as well as many important municipalities in the region. Lamont County is a great place to work!

**Lamont County is seeking experienced and highly motivated individuals to join our team.** We are looking for a *Lead Mechanic* to work in a fast-paced environment as part of the Public Works Department.

This is a full-time position reporting to the Operations Manager.

This role provides mechanical expertise in the repair, maintenance, and upkeep of all Lamont County vehicles and fleet. This includes the maintenance of heavy equipment, highway trucks, power tools and machinery, and assisting with the organization and maintenance of the Lamont County Shop.

### **JOB DUTIES AND RESPONSIBILITIES:**

- Performs regular Journeyman-level repairs, overhauls and maintenance of various components including engines, brakes, transmissions, differentials, axles, hydraulic controls, pumps, compressors, and electrical components.
- Assists with repairs and maintenance on all types of heavy equipment/trucks—which may include motor graders, snow/sander trucks, gravel trucks, picker trucks, light trucks, cats, low bed trucks, tractors, track hoes, rubber-tired hoes, front-end loaders, bobcats, rotary mowers, steamers, rollers, compactors, etc.
- Assists with troubleshooting of equipment repairs, including inspecting all stages of the repairs using hydraulic and electronic schematics.
- Installs and maintains vehicle mounted equipment.
- Able to operate and understand the use of diagnostic equipment and software applications.
- Responds to service calls in the field and makes emergency repairs as required.
- Reports and documents any damages or malfunctions of operated equipment/trucks.
- Maintains proper documentation for work orders and CVIP records.
- Follows all safe work practices and procedures.
- Performs other duties as required.

### **LEAD MICHANIC RESPONSIBILITIES:**

- Supervises the Public Works shop.
- Assists with deploying shop staff effectively and efficiently to ensure optimum service levels.
- Contacts various equipment and truck dealers for warranty work and arranging repair location.
- Completes work orders and other items related to maintenance/mechanical repair of equipment & vehicles.
- Prepares repair estimates as required.
- Maintains and submits weekly time sheets.
- Assists with conducting toolbox safety meetings.

- Ensures all shop employees understand the requirements of the Occupational Health and Safety regulations and that these are adhered to.

### **QUALIFICATIONS AND REQUIREMENTS:**

- Licensed Red Seal or Journeymen Heavy-Duty Mechanic.
- Five+ years' of work experience as a Heavy-Duty Mechanic.
- Valid Alberta Driver's License (Class 1 considered an asset).
- On-road and off-road fleet experience.
- Possession of a valid CVIP technician license with CVIP writing experience.
- ECM Diagnostics experience.
- Forklift training and overhead crane training would be an asset.
- Effective communication skills and ability to work in a team environment.
- Proficiency with Microsoft Office applications (Outlook, Excel, Word) and computer literacy.

### **CONDITIONS OF EMPLOYMENT:**

Lamont County is committed to protecting the health and safety of its employees, all personnel are governed by the County's Health & Safety Program. This position has the following pre-screening requirements:

- A satisfactory and valid Driver's Abstract.
- A satisfactory Criminal Record Check.
- A satisfactory Drug and Alcohol Test.

This position is based on a 40-hour work week, Monday through Friday, 7:30 a.m. to 4:00 p.m. Lamont County offers a competitive salary, excellent comprehensive benefit package and participation in the Local Authorities Pension Plan. This competition will remain open until a suitable candidate is found.

### **What we offer?**

- We are a growing municipality that is focused on energy, agriculture, and tourism.
- Staff engagement and satisfaction are crucial to our success. Our leadership team values your voice and input and welcomes feedback.
- We offer a defined benefit pension plan, a comprehensive health and dental benefits plan, education and membership opportunities, with salary and vacation to commensurate with experience (inclusive of statutory holidays).

Lamont County: ***Make it Safe! Make it Personal! Make it Home!***

This competition will remain open until a suitable candidate is found. Internal and external candidates will be considered.

*Lamont County is committed to providing a safe and healthy workplace and to promoting the health and well-being of its employees. We are a smoke-free environment; smoking & vaping is permitted in designated outdoor areas only.*

**Please forward your application in one of the following ways (as one PDF or Word document only):**

Email: [hr@lamontcounty.ca](mailto:hr@lamontcounty.ca) | Website: [www.lamontcounty.ca](http://www.lamontcounty.ca).

*Lamont County thanks all applicants for their interest. Please Note: only those individuals who have been selected for an interview will be contacted. Please indicate in your application which position you are applying for and submit a separate application for different positions. All resumes are retained on file for a period of six months.*