
Policy Number:	6100.22
Policy Title:	Public Participation Policy
Related Policy Numbers:	4202
Related Policy Name:	Public Participation Policy
Approval Date:	January 25, 2022
Responsible Department:	Administration

Policy Statement:

Lamont County recognizes public participation as an essential component in a responsible, transparent, and well-informed decision-making process.

A higher degree of public participation will:

- lead to a better and more responsible decision-making process;
- lead to greater relationships with citizens; and
- reduce complaints and concerns that arise in the late stages resulting in expensive delays.

Purpose:

This Public Participation Policy has been developed to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public.

This Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the *Municipal Government Act*.

Definitions:

- “**CAO**” means the chief administrative officer of the municipality or their delegate.
- “**Municipal Stakeholders**” means the residents of the municipality, as well as other individuals, organizations or persons that may have an interest in, or are affected by, a decision made by the Municipality.
- “**Municipality**” means Lamont County.
- “**Public Participation**” includes a variety of non-statutory opportunities where municipal stakeholders receive information and/or provide input to the municipality.

Responsibilities:County Council shall:

- a) approve and adopt the policy;
- b) consider public input received through public participation processes as part of their decision-making process; and
- c) promote public participation opportunities to stakeholders and residents.

County administration shall:

- a) provide timely, accurate and accessible information to and for the public;
- b) recommend and deliver appropriate levels of public participation opportunities for emerging and ongoing actions;
- c) ensure that council and the public are aware of current and future public participation opportunities;
- d) inform residents and stakeholders of the public participation outcomes including how feedback was used in the decision making process;
- e) develop processes to conduct public participation activities; and
- f) make reasonable efforts to reach, involve and hear from county residents and stakeholders.

County public shall:

- a) seek out opportunities for public participation and provide meaningful feedback; and
- b) promote public participation with fellow residents and stakeholders.

Vision Alignment:

This aligns with goal number 3 of Lamont County's Strategic Plan: "Council is driven by accountability and transparency to the community."

Related Information:

This policy has been created in accordance with section 216.1 of the *Municipal Government Act*.

Amendment History:

This policy rescinds and replaces Policy No. 4202.

Approval:

This policy shall come into force and effect upon adoption by on January 25, 2022



REEVE



CHIEF ADMINISTRATIVE OFFICER

2022-01-25

DATE