



Policy 4250

Vehicle Safe Operation

Policy No.:	4250
Department:	Administration
Authority:	County Council
Current Approved Date:	June 12, 2018

Policy Statement: Lamont County owned or leased vehicles and, any vehicles contracted by Lamont County operated by Third Parties under contract, shall be operated in compliance with the Alberta Traffic Safety Act and the Criminal Code of Canada.

Purpose: To ensure compliance with Provincial and Federal safe vehicle operation practices.

Related Documents & Legislation: Personal Use of County Vehicles Policy 5112; Employment Policy #4162, Section 24 – Drug and Alcohol Use, Section 26 – Discipline, Section 28 – Termination

Definitions:

“Traffic Safety Act” means the Alberta Traffic Safety Act, C.T-6, RSA 2000 as amended.

“Vehicle” means any motorized mode of transportation used for any purpose on road, off road, or for construction, including all motor vehicles defined in sections 1(1)(x) and 117 of the Traffic Safety Act.

Duties & Responsibilities: This policy shall be enforced by the Lamont County Community Peace Officer and/or by the Safety Officer under the direction of the CAO.

Procedures Associated With This Policy:

Forms Associated With This Policy:

Amendment History:

Scheduled Review Date: May 2019

Application to this Policy:

1. This Policy applies to:
 - a. All employees of Lamont County or anyone else operating a Lamont County owned or leased vehicle;

b. Any one operating a third party owned vehicle under contract with Lamont County to haul goods or materials such as, but not limited to, sand, clay, or gravel on behalf of the County.

2. All vehicles subject to this Policy shall be operated;

a. at or below the posted speed limit as determined pursuant to the Traffic Safety Act;

b. in compliance with the "Rules of the Road" as described in the Traffic Safety Act;

c. in compliance with the Criminal Code of Canada provisions relating to safe driving practices, in particular provisions relating to impaired driving or dangerous operation of a motor vehicle.

d. Notwithstanding paragraphs "a", "b" and "c" above, in compliance with directions set out on applicable traffic control devices or as directed by a Peace Officer.

3. Non-compliance with the provisions of this policy may result as follows;

a. For employees of Lamont County operating a County owned or leased vehicle provisions of progressive discipline shall apply, up to and including potential termination for cause, and depending upon the seriousness of the breach of this Policy, and the CAO or designate may, at their discretion, move immediately to termination for cause;

b. for agents operating a Lamont County vehicle in breach of this policy to immediate loss of privileges to operate a County owned or leased vehicle at the discretion of the CAO or designate;

c. For any owner of a vehicle contracted by Lamont County to provide services as described in this policy to termination of the service contract;

d. Further to paragraph "c" above, the CAO or designate may, at their discretion, allow a service contract to continue if a different operator for the vehicle in question is substituted.

4. a. An employee or agent of the County shall be personally liable for any penalties assessed for breach of the Traffic Safety Act, the Criminal Code of Canada or breach of any other statute;

b. A employee or agent of the County shall be personally liable for any photo radar tickets issued for a County owned or leased vehicle under their care and control;

c. The owner and/or operator of any vehicle contracted by the County to haul goods or materials on behalf of the County shall be responsible for any penalties assessed for breach of the Traffic Safety Act, Criminal Code of Canada or any other statute.