

LAMONT COUNTY

POLICY

TITLE : PERSONAL COMPUTER (PC) AND CELL PHONES FOR COUNCIL MEMBERS

AUTHORITY : ADMINISTRATION

POLICY STATEMENT: COUNCIL MEMBERS SHALL BE PROVIDED WITH A PERSONAL COMPUTER, SOFTWARE OR FAX EQUIPMENT AND CELL PHONES

PURPOSE : TO ENABLE IMPROVED COMMUNICATIONS BETWEEN COUNCIL, ADMINISTRATION AND RATEPAYERS

POLICY RESOLUTION : 05-187, 05-360, 07-324

PROCEDURE:

1. Administration shall ensure that each member of Council has cell phone and PC or fax communication capability, together with internet hook up.
2. Where an elected official presently owns cell phone, PC and fax communication capability, they shall be compensated in accordance with the rates established in this policy.
3. Members of Council shall, where necessary, be provided with the training required to operate the PC or fax equipment.
4. At the end of their term of office, each Council member shall be given the opportunity to purchase their cell phone and PC equipment at current fair market value.
5. County owned cell phones may be used for reasonable personal use.
6. Where a member of council presently owns a cellular phone and uses the phone to improve communications between council, administration and ratepayers, they shall be compensated in accordance with the rates established in this policy.

7. Council members will be reimbursed monthly as follows:

Item:	1 st Phone Line	Internet Connection st on 1 Phone Line supplied by Councillor	2 nd Phone Line	Internet Connection nd on 2 Phone Line	Sattelite Internet Connection	Personal Computer	Fax	Cell Phone
Councillor reimbursement when County provides service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Councillor reimbursement when Councillor provides service	N/A	One time connection cost plus \$30 /month	\$20	\$30	\$39.95 + GST	\$50	\$20	\$75.00/ month or actual when away on County business